

**Minute of Council Meeting
held on 29th June in the Trophy Room @ 5.30pm**

Present:	E. Farquharson-Black (Captain)	
	A. Gordon	(Greens Convener)
	D Macklin	(Match & Handicap)
	I. McPherson	(Junior Convener)
	G. Pryde	(Finance Convener)
	F. Windle	(Ladies Captain)
	S. Cruickshank	(Vice-Captain)
In Attendance:	D.P. Pern	(Club Manager) via Zoom
	N. McLoughlin	(Course Manager)
	R. McConnachie	(Head Professional)

1. Welcome:

- EFB welcomed everyone to the meeting.

2. Minute of Council held on 25th May 2021

The minute of the Council meeting on 25th May 2021 was approved.

3. Matters arising from the Minute

- AG/NM working on the Course closure document.
- DM will meet with RM to discuss arrangements for the Stroke Play Championship. It is hoped to make the event a higher profile event, with a short prize-giving and a buffet.
- DP to arrange the new members evening when Covid restrictions allow.

4. Strategy update

Having had to postpone the Strategy meeting, it was agreed to spend some time at the Council meeting to discuss progress with the Strategy Plan. After discussion it was agreed that despite Covid 19 many of the objectives and initiatives had been either completed or are progressing well. In summary:

- Dress Code has been updated.
- The average age of the membership has reduced from 67 to 62.
- The young adult & associate members have increased to 50 (objective is to increase these numbers to 60 within 5 years)
- GP updated Council on data on various age groups. After discussion it was agreed to look at possible incentive options for the 30 -34 age group.
- Membership benefits document was circulated in advance. Council to feedback any improvements to DP.
- Senior membership category discussions to be carried forward.
- Review of Rules and Regulations. EFB is working on this objective with Gill Summers and will bring any suggested changes to the AGM.
- The Council make up and administrative structure has been discussed. DP circulated an organogram for review.

- Weekly communications and member awareness days have been introduced.
- GP updated Council on Financial Strategy. It was agreed to prioritise capital projects over the next few years after surveying the members.
- Appropriate level of cash reserves has been set at £500k.
- To reduce the reliance on entry fees, visitor promotions will be introduced at quieter times of the week. Additional visitor revenue through tour operators to be pushed back until 2022 at the earliest.
- Having short-listed three architects who were invited to spend a day at the club, Council appointed EDI to carry out an overview of the whole facility.
- The Course policy document has been completed and is available on the website.
- Clubhouse toilet upgrade, DP to look at alternative options for re-design.
- Pro Shop objectives will be revised in the Autumn. RM to create a Business Plan for Pro Shop.
- Options for relocation of Putting Lab to be investigated.
- DP to follow up on the proposal to have a reciprocal annual match v The Duke's in St Andrews.
- DP to prepare document highlighting the responsibilities for Proposers and Seconders of new members.

5. Reports

Captain's Report

- The Captain congratulated all the winners from Finals' Day and the referees for helping out. The support from members was appreciated and all the staff had combined to make it a great day.
- It was agreed that the Winter Fours will continue with reserved tee times on a Saturday morning.
- After discussion, it was agreed that the Club Flag will continue to be lowered on the day of a member's funeral if the Club is made aware. Similarly, a short obituary to be circulated to members.

Finance Report

Due to staff illness, the full finance report was not available to be circulated in advance. The highlights from the management accounts were summarised as follows:

- The net operating profit for May was £15.8k against a budget of £7.5k. The positive result for May reflects a good month for F&B with a profit, after members discount, of £6.7k.
- The bank balances at 31 May were as follows: working accounts £734K; instant access account £147k and long term investment accounts £324k. Members loyalty card balances - £213k.

Greens Convener and Course Manager Reports

A full report was circulated to Council. To summarise:

- Due to rising construction costs, AG/NM looking at alternatives for additional storage within the current yard area. A modular building is being researched.
- The STRI annual visit will be on 27th July.
- Awaiting topo survey quotes. Golf course Architects EDI will hopefully have 1st phase of draft information before the July meeting. The drone survey is in progress.

Ladies' Captain Report

A full report was circulated to Council. To summarise:

- FW reported that some new names would appear on the Championship Trophies, a full list of winners has been circulated.
- DGC welcomed Portlethen for first friendly match of the season who were extremely complimentary on course conditions and post-match catering.
- On Friday 10th June the annual President's Prize competition was held, reverting to sequential tee-times rather than a shotgun start, and casual dining instead of a sit-down lunch. Although the prizegiving is postponed to year-end, the ladies were joined by President Quintin Aitken.
- With effect from Tuesday 29th June, the ladies will revert to playing in 3s, reducing the reserved tee-times on Tuesday and Friday mornings from 48 to 36, and will continue to monitor take up over the summer to ensure those wishing to play can secure a tee-time.

Match & Handicap

A full report was circulated to Council. To summarise:

- Deeside have entered a team for the Journal Cup on July 10th, team to be finalised in the next week.
- Gents' Pennant Team won 3 lost 1 of the group matches. Awaiting confirmation of the opponents in the quarter final.
- After discussion it was agreed that Saturday medals will be three ball for the foreseeable future

Junior Report

A full report was circulated to Council. To summarise:

- Golphin4Kids and Coaching - The last coaching session took place on Friday, 25th June.
- There is a Golphin4Kids event on Friday, 5th August at Carnoustie for which the Club are considering submitting a team.
- A Summer School is scheduled for a week during the school holidays and is already oversubscribed.
- It was agreed to hold a Family Fun Day on Sunday, 15th August.
- The Pennant league is completed for 2021. The team won 2, lost 2 and drew one.

Pro Shop Report

A full report was circulated in advance: To summarise:

- There are still stock issues with slow delivery due to Covid/Brexit.
- A very successful trade day with Clubs4cash. All money has been transferred to member accounts.
- All the Open competitions in July are full subscribed.
- Niall has passed his first year PGA exams.

Club Manager Report

A full report was circulated in advance: To summarise:

Membership breakdown

Full	793
Senior	113
Associate	22
Young Adult	28
House/Non Playing	169
Senior VIP	11
House 5 Day	5
Country	24
Junior 12-18	78
Junior <12	25
Non-Resident	72
Honorary	7
Life	15
Staff	19

- Summary of membership as detailed below up to date 31st May
Applications for membership

House	Jenny Hays	Alastair Smith	David Hays
Full	Scott Parker	Shaun Peddie	Paul Young
Junior	Lucas Pilchos	Thomas Mckenna	Trevor Mackie

Transfers from within the membership 1st – 31st May

Name	From	To	
Duncan Bickerton	Non-resident	Full	
Ian McBain	Senior	House	
David Richards	Senior	House	
David Watson	Non-Resident	Full	

Resignations

Andrew Ferguson	Full	
Freda Michie	House	
Gordon Pirie	Full	

Deceased

IR Kernahan – House

Waiting List

Defer 2022	Full Members	Total Junior List	
0	242	45	

Course Usage – H & B

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	
2018 - 2019	1996	1558	909	1047	1489	2495	3606	3795	3999	4218	4038	2843	31993
2019 - 2020	2184	1033	943	1704	1202	1928	0	773	7359	6823	7413	5374	36736
2020 - 2021	3873	3869	809	0	0	2451	5930	5435					11002

General Information/Actions etc.

- EV Charger – Application has been submitted to ForeEV. This has been approved. More details to follow.
- Defibrillator training has been completed. Eight more members and four additional staff are now fully trained. The defibrillator that was situated in the gents' toilet on the course has been relocated outside the toilets. Another defibrillator has been purchased which will cover the Blairs' course. It is currently kept in the Head Green-keeper Adam Lindsey's buggy, whilst we work out the best location where we can run power. We now have three on site.
- Special offer - £450 fourball, including goody bag and two course meal is ready to be promoted during July, August & September. Tee times by arrangement with pro shop/office.

6. Capital Projects

- Covered in reports

7. Health and Safety

- It was reported that a visitor was accidentally hit on the head with a stray golf ball.

8. AOCB

Next Meeting 5.30pm – Tuesday 27th July 17.30