

**Minute of Council Meeting
held on 26th July 2022 in the Trophy Room @ 5.30pm**

Present:	S. Cruickshank	(Captain)
	G. Pryde	(Finance Convener)
	F. Windle	(Ladies Captain)
	D. Macklin	(Match & Handicap)
	A. Gordon	(Greens Convener)
	S. Kelman	(President)
Apologies:	D. Halliday	(Vice-Captain)
	C McCaul	(Junior Convener)
In Attendance:	D.P. Pern	(Club Manager)
	N. McLoughlin	(Course Manager)
	G Nethercott	(Head Professional)

1. Welcome:

Captain SC welcomed everyone to the meeting.

2. Minute of Council held on 28th June 2022

The minute of the Council meeting on 28th June 2022 was approved.

3. Matters arising from the Minute

- The cloakroom project is on schedule. The deposit will be paid, and the timeline has been confirmed for November.
- The Strategy Plan for the Pro Shop has been completed and is available on the website.
- STRI have submitted a report to SEPA. Once a reply has been received AG will set up a meeting with STRI, SEPA and the Club, to discuss the outcomes of the recommendations.
- AG/NM are still waiting for a finalised contract and T&C's from GS Robertson for the new shed. The fence has been ordered and will be erected in around six weeks' time.
- The grass has been cut back on the 3rd. It was agreed to cut it back slightly further.
- The barriers were erected on the 1st fairway and the shrubs have now grown.
- Securing a speaker for the Gents Prize-giving Dinner is proving difficult. Some new suggestions were made and will be followed up.
- CM has kindly offered sponsorship for the Juniors who are representing Deeside at external events, not Club related. GN/CM to liaise with the boys to finalise the apparel. GN/CM to create a policy with stipulations on what will be available and who will be eligible to receive the logo apparel.

4. Reports

Captain's Report

- Email received regarding the burn at the 9th on Blairs. This has been addressed.

- Email and verbal feedback received on the condition of the bunkers on Haughton. After discussion it was agreed that NM will top up some of the bunkers with sand and move the sand around in other bunkers to ensure there is more consistency on all bunkers.
- Email received regarding the Winter Fours. After discussion it was agreed that moving the Winter Fours to Sunday would be a positive move and may encourage more members to play in the Winter Fours. DP to reply with Council's approval.
- Email received with various suggestions on minor Haughton course changes. After discussion it was agreed that on the 2nd hole red stakes will start behind the trees adjacent to the 13th and continue along the line of trees to the bottom of the hill behind the bunker at the front of the green. On the 4th hole OOB will follow the boundaries of the course and the placement of OOB stakes will follow the path along the hole. The existing OOB stakes will be replaced with red stakes. GN to speak to SGL to check that SI's are still relevant.

Finance Report

A full report was circulated in advance. To summarise:

- The profit & loss results for June 2022 and for the 9 months to date are set out below, along with a comparison to both the Budget and the position in June 2021. There will be a further adjustment to be made to the numbers when the VAT return for the quarter ended 30 June 2022 is completed and the annual partial exemption calculation is finalised. The timescale for this adjustment is early August.

	Actual	Budget	Prior year
	£	£	£
June 2022 - Net Profit (Loss)	17,694	18,707	15,394
Year to Date - Net Profit (Loss)	56,350	(64,730)	132,112

June saw another good trading month with the net profit being only £1k less than the Budget.

In terms of income in the month, the main variances were green fees (members guests/visitors/outings) which were £4k less than budgeted and there was no income from opens (budget £1k), all opens being in July/August this year. For expenditure, certain clubhouse and club expenses were less than budgeted by £2.5k in the month.

The Pro Shop made a net profit of £3.5k in June, which was £3k better than budgeted. For the 9 months to the end of June, the net loss for the Pro Shop is £12k (Budget - £16k loss). The gross profit from retail sales for the 9 months was better than budgeted by £8k and staff/other costs were lower by £4k; however, there was less income than expected from coaching (£3k) and Trackman (£5k).

The net loss from F&B for the month was £2k (£3k profit before loyalty discount). The Budget for June was for a breakeven position. For the 9 months, F&B made a net loss of £63k (£30k loss before the loyalty discount) which is £22k worse than budgeted. The variance relates primarily to staff costs.

Subscription income – all income for the 2022/23 playing season has now been collected (the final direct debit payments were taken in July). A full reconciliation of subscription income will be undertaken as of 31 July to establish the final figure for the September 2022 management accounts (Budget - £1.194m). The initial calculation shows subs income of £1.191m for the year but there are always differences caused by members changing categories, resignations etc, and these will only be identified when the full reconciliation is completed.

- **Balance Sheet Review**

Bank Balances on 30 June 2022 – total of £1.327m. Funds of £850k were held in the Clydesdale Bank working accounts. There is a further £150k in instant access accounts and £327k in longer notice accounts.

- Cash Reserves Requirement for Operations – £506k being 5 months overheads at just over £101k per month.
- Capital Expenditure on improvements and investment in the facilities of the Club – the final quote from Laings for the refurbishment of the upstairs Ladies' toilets is £24.5k plus VAT. The updated quote for the Gents' toilets is £25.7k plus VAT and there are a few charges which are still under enquiry.
- GP requested more detail on the EDI breakdown of masterplan and proposals for course changes.

Greens Convener and Course Manager Report

The full report was circulated in advance. To summarise:

- **Courses**
The continued dry weather is starting to show signs on both courses. Both courses are being watered as much as possible and wetting agents used. So far, the grass plant remains healthy, even if it is brown. The greens continue to perform well, maintaining a speed between 9-9.5 on the stimp meter.
New targets on the range have had positive feedback and more targets will be installed in the next couple of weeks. The range will be closed will these targets are put in place.

- Golf course Architect and STRI: An update on the current position of STRI dealings with SEPA has been reported in Captains report.
- It was agreed to appoint EDI to carry out the design work and oversee the construction (which will be carried out in-house) of the new bunkers on holes 2, 3 and 4.
- Maintenance Shed - The order for the shed and fence has been placed. G S Robertson have been on site to look at the old shed and look over the site for the new shed. Still awaiting the final contract. Start date for construction is still in discussion, however September/October is still likely.
- The fence has a five week delivery time frame and hopefully should be installed by early September.
- Several tee markers have been stolen from holes along the riverside, during the lighter evenings. It was agreed to order new tee markers for next season, in the meantime tee markers will be used from the Blairs course

Ladies' Captain Report

The full report was circulated in advance. To summarise:

- Competitions:
President Scott Kelman joined the ladies to present this year's winners of the President's Prize – Elizabeth Gibb (Blairs), Carol Eddie (Div A) and Catherine Robertson (Div B).
- Deeside won their ALCGA Golf View League match against Aboyne, with 2/2 wins to date. Final match is against Newmachar on 31st July.
- Deeside hosted ALCGA County competition on 14th July – won by Susie Macleod with net 67. In other County competitions,
- Upcoming Events
This week sees our Ladies Open Greensomes at Deeside on Thursday 28th July – with a full field.
- Deeside Ladies are competing in the Lyons Inter-Club Foursomes at Peterculter on 1st and 2nd August, with our first match against Peterculter ladies.
- Deeside are hosting the Coronation Foursomes Regional Final (North) on 8th August. Plans are progressing well with a large field of players and representatives from the R&A in attendance.
- Following successful outings to Gleneagles in May, and Montrose Golf Club in June, we are visiting Downfield Golf Club on 23rd August for their Greensomes event.

Match & Handicap Report

A full report was circulated in advance. To summarise:

- Gents Pennant Team eliminated at Quarter Final stage of Pennant after drawing away at Banchory, and losing out on hole difference.
- Teams for Gents Northern Counties 2022 at Royal Dornoch have been selected.
- Invitations to compete in the Dalswinton Trophy 2022 have been issued by the Pro Shop Team.
- Strokeplay Championship – invitations sent to Juniors to participate was well received.
- It was agreed to cancel the Friday night social golf on the 5th August.

Junior Report

Nothing to report

Pro Shop Report

A full report was circulated in advance. To summarise:

- Congratulations to all our Club Championship winners on what was another excellent day.
- GN has commenced meetings with all suppliers to purchase stock for the 2023 season. Purchasing will be based on historical data from the Shops XPos system.
- Professional Shop Strategic Plan for 2022-2025 has been circulated to the Committee.
- The Casual Booking system has moved from the Club V1 App to howdidido App.
- Whilst the Deeside Opens went as smoothly as possible, assurance from Club Systems to be sought that payment/booking issues are rectified for next year.
- Following on from the changes to the Club Championship & Stroke Play Championship it has been requested to allow 16 qualifiers from the Senior Club Championship instead of the current 8. This was approved.

Club Manager Report

A full report was circulated in advance. To summarise - numbers at 31st May

- **Membership**

Full	791
Senior	113
Associate 30-34	14
Associate 24 – 29	24
Young Adult 18 – 23	33
House/Non Play	170
House 5 Day	4
Country	23
Junior 12 – 18	81
Juniors <12	26
Non-Resident	60
Life	15
Senior VIP	11
Honorary	8

- Applications for membership – June/July

House	Kenneth Marshall	Carol Eddie	Fiona Windle
House	Pat Reid	Quintin Aitken	Gill Murray
Full	Ross Young	Stuart Young	Kenny Steele
Full	Michael Blease-Shepley	Colin Ballantyne	Tim Stevenson
Full	Polina Blease-Shepley	Colin Ballantyne	Tim Stevenson
Full	Steve Shepley	Colin Ballantyne	Tim Stevenson
Junior	Vincent Blease-Shepley	Colin Ballantyne	Tim Stevenson
Junior	David Blease-Shepley	Colin Ballantyne	Tim Stevenson

- Transfers from within the membership – June
Adam Black from Young Adult to Non-resident
Sarah Black from Young Adult to Non-resident
Robin Bremner from House to Senior VIP
Ron Macdougall from Non-playing to Full
Kirsty Scott Brown from Junior 12 – 18 to Junior <12
- Deceased
David Anstee
Peter Donald
Stan Reid
- Waiting List
247 on Full waiting list
27 on deferred list
8 on House list
51 on Junior List under 12

- Course Usage – H & B

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	
2018													
2019	1996	1558	909	1047	1489	2495	3606	3795	3999	4218	4038	2843	31993
2019													
2020	2184	1033	943	1704	1202	1928	0	773	7359	6823	7413	5374	36736
2020													
2021	3873	3869	809	0	0	2451	5930	5435	7156	6939	6244	5130	47836
2021													
2022	3659	2131	1843	2926	2250	3502	4501	5221					

- **General Information/Actions etc.**
Cloakroom refurbishment – Revised Presentation and quote has been received. Still some details to be finalised before signing off this project.
The CCTV installation is almost complete, only the car park cameras to finish.
A very successful Gourmet night with Ross Cochrane on the 19th July. We will look at repeating this during the winter months.

6. Capital Projects

- Covered in reports

7. Strategy Plan

- No update

8. Health and Safety

- Nothing to report

9. AOCB

- Nothing to report

Next Meeting 5.30pm – 23rd August 2022

